

Since 1973

JOB INFORMATION SHEET

Accounting Department P.O. Box 542885 Dallas, TX 75354 Phone: 214-350-5886 Fax: 214-353-0449

Customer Information:	
Customer:	Date:
Address:	Phone:
City, St, Zip:	Fax:
Contact Person:	Cell:
Job Information:	
Job # :	Is This Job Taxable? Yes 🗌 No 🗌
Job Name:	Tax Rate:
Address:	If no, must enclose certificate.
City, St, Zip:	Tax ID # :
Customer's (Sub-Contractor's) Bond Information:	
Name:	Bond # :
Address:	Phone:
City, St, Zip:	Fax:
General Contractor Information:	
Company Name:	Contact:
Address:	Phone:
City, St, Zip:	Fax:
General Contractor's Bonding Company Information:	
Name:	Bond # :
Address:	Phone:
City, St, Zip:	Fax:
Job Owner Information:	
Name:	Phone:
Address:	Fax:
City, St, Zip:	E-Mail: